

## **JOB POSTING**

Lower Manhattan Cultural Council

**Visitor Engagement Associate:** LMCC's Arts Center at Governors Island

September 2019 – October 2019

**Lower Manhattan Cultural Council (LMCC)** serves, connects, and makes space for artists and community. **LMCC seeks up to seven (7) qualified individuals for the position of Visitor Engagement Associate for our multi-disciplinary art space, LMCC's Arts Center at Governors Island.**

From September 12 – October 31, LMCC has scheduled public programming at its Arts Center at Governors Island such as gallery exhibitions, open studio events, open rehearsals, talks, workshops, demonstrations, and performances.

The Visitor Engagement Associate will report to the Lead Visitor Engagement Coordinator. She/He/They will staff the gallery space, to provide information to gallery visitors about LMCC and the Arts Center, answer questions and engage audiences with the exhibition, and assist with public programming as needed.

### **Responsibilities include:**

- Welcoming guests and ensuring a pleasant, inclusive, and informative experience
- Serving as point person at the Arts Center for information about all of LMCC's 2019 public programming, as well as providing informed responses to guests' questions about Governors Island in general
- Serving as ambassador for LMCC and all of its programs
- Replenishing exhibition printed materials as necessary
- Support the Lead VE Coordinator in collecting audience surveys
- Assisting with public programs as needed
- Maintaining the space on a daily basis, including minor cleaning and trash removal

This is a part-time temporary position with dates flexible from September 12 – October 31, 2019, and an orientation/walkthrough of the exhibition in late August/early September. The public hours of the Arts Center are as follows: Thursday, Friday, Saturday, and Sunday 12-5pm. Staff is expected on-site from 11:00am-5:30pm, with the possibility of additional hours to accommodate programming and special events as needed.

### **Qualifications: Strong candidates for this position will have:**

- A personable demeanor, and experience with public speaking; a passion for connecting and engaging with audiences
- Interest in, and familiarity with, contemporary art

- A/V experience preferred but not required
- Arts education, Museum education, or teaching experience a plus

**To Apply:** Please e-mail your resume with a thoughtful cover letter, stating how you heard about the position, and your schedule availability to Jasmin Tabatabaee, Public Engagement & Special Events Manager, at [jobs\[at\]lmcc.net](mailto:jobs[at]lmcc.net). Please title the email "Visitor Engagement Associate: YOUR NAME." No phone calls please. Compensation will be \$18/hour on a contract basis.

Lower Manhattan Cultural Council is an equal opportunity employer dedicated to diversity.

To learn more about LMCC, please visit [www.LMCC.net](http://www.LMCC.net)

## **About LMCC**

**Founded as Lower Manhattan Cultural Council, LMCC serves, connects, and makes space for artists and community.**

**Since 1973, LMCC has been the quiet champion for independent artists in New York City and the cultural life force of Lower Manhattan.**

## **Our Vision**

We envision New York City as a place in which artists and community in dialogue are creating a more just, equitable, and sustainable society.

LMCC values an equitable, diverse, and inclusive world and actively works to counter discrimination on the basis of race, national or ethnic origin, citizen status, ancestry, age, religion, disability, sex or gender identity. We acknowledge structural inequities that have excluded individuals and communities from opportunities and are committed to providing opportunities that help to rebalance those inequities in our work.

## **Our Mission**

To create a fertile and nurturing environment for artists and arts groups, enlivening public spaces with free programs in the visual, performing, and new media arts, and to provide leadership in cultural planning and advocacy.

## **About LMCC's Arts Center on Governors Island**

**LMCC's Arts Center at Governors Island** is the first permanent home for artists and audiences on Governors Island, and the gateway to the island's Historic District, home to a diverse range of arts, cultural and educational programming.

LMCC's Arts Center at Governors Island will feature Artist Residency Programs with studio and presenting space for artists to develop their work, and a broad range of events to convene artists and the public in an exchange of ideas and creative practices.

2019 programming themes will focus on ecology, sustainability and resilience. Fall public programs include site-specific exhibitions by Yto Barrada and Michael Wang, plus Open Studios and related public events surrounding the Center's signature Artist Residency programs and work developed in the space.

All events and programming are free, and all are welcome.